

## MPASC- General Meeting Minutes

**Date:** 12<sup>th</sup> March 2024

**Meeting Open:** 7.00 pm

**Chairperson:** John Skewes

1. **Present:** J. Skewes, B. McWhirter, M. Pilgrim, A. Whitbourne, J. Carr, T. Peters, B. Curran, C. Tzaidas.
2. **Apologies:** J. LeLaen, K. Dalton.
3. **Minutes of the Previous Meeting (General Meeting held 13<sup>th</sup> February 2024)**

**Moved:** T. Peters

**Seconded:** A. Whitbourne

4. **Matters Arising from the Minutes:**

### **Item 1 (Previous Item 2) Grant Applications – Current Status:**

1. Central Coast Council (Community Activities/Programs Grants) – \$5000 (Purchase of a Drone). Grant successful. \$3899 approved by Council and deposited to Club's account. Waiting on expenditure by Jim (LeLaen)
2. Federal Government – 2023 Volunteers Grant (Fuel Expenses - \$2129). Funding of \$1500 approved. Waiting for funds to be deposited.
3. Level the Playing Field Program 2023/2024 - \$875,000 – Clubhouse 2<sup>nd</sup> Story Extension Project. Grant application submitted. Decision expected in March 2024.
4. Lake Macquarie Council - Women in Sport Festival (March 2024) - \$670 for MPASC to hold our Ladies Day Race on Saturday 2<sup>nd</sup> March 2024.

**Item 2 (Previous Item 72) Water leak in the Storeroom:** Andy (Whitbourne) advised he had spoken with Scott Edwards from Council who again logged the issue in Council's Safety App. Scott told Andy he would follow this up with the relevant department.

**Action Item:** Andy (Whitbourne) to monitor Council's response to fixing the water leak.

### **Item 3 (Previous Item 75) Erosion issue along the foreshore and beneath the Club's Boat Ramp:**

Andy (Whitborne) advised he had spoken to Tyrone who was going to organise the cement pump truck to deliver any leftover cement to the club and squirt it under the ramp to fill the gap. Andy advised he would chase up Tyrone the next time he was at the club.

**Action Item:** Tyrone to organise the cement pump truck to deliver leftover cement to the club.

**Item 4 (Previous Item 83) Flag Sets for Regattas:** Nick (Hord) had previously advised the current flag sets available for regattas were inadequate with missing or deteriorated flags. Nick recommended purchasing just the common flags we use rather than full sets. The Meeting agreed with Nick and asked him to provide a list of flags needed so they can be purchased.

**Action Item:** Nick (Hord) to provide a list of flags required.

**Item 5 (Previous Item 86) Clubhouse 2<sup>nd</sup> Story Extension Project:** Andy (Whitbourne) had previously advised two quotes had been obtained, one from DACH Constructions (\$875,000) and the second from Weyn Construction (\$1.14M). A grant application for \$875,000 has been submitted, by the Club's Grant Coordinator (Nilli Parker), under the State Government's "Level the Playing Field Program 2023/24 grant program". A decision is not expected until March 2024. If successful construction would need to start in September 2024.

**Item 6 (Previous Item 87) Equitable Access and Usage Policy:** Nikki (Parker) previously briefed the meeting of the need for the club, as part of the application for the Level the Playing Field Program, to commit to a Statement of Intent that gender equality is considered and prioritised in all current and future planning, policy, service delivery, and practice, as they relate to community sports infrastructure. A draft Equitable Access and Usage Policy has been developed but needs to be finalised by 30<sup>th</sup> June 2024, to remain eligible for funding under the Level the Playing Field Program. Over the coming months, as a committee, we will continue to address, develop, and consider the priorities of planning and delivery of this policy and how they relate to our community, members, and our infrastructure.

**Action Item:** The Committee to complete our Equitable Access and Usage Policy by 30<sup>th</sup> June 2024.

**Item 8 (Previous Item 91) Pontoon Cracking:** Andy (Whitbourne) had previously advised some cracking was evident on the pontoon at the end of the jetty. Nick (Hord) volunteered to have a closer inspection, to determine what action is needed to fix the issues. Andy also stated we should consider a "No Mooring" sign, to discourage boats from tying up to the pontoon.

**Action Item:** Nick (Hord) to inspect the pontoon for cracking.

**Item 10 (Previous Item 97) Removal of the first Tree on the lake side of the Clubhouse:** Andy (Whitbourne) advised Steve Shelly was going to provide a quote for the tree's removal and for the stump to be ground. Andy further advised some of the damaged concrete would need to be cut out. Andy stated he would undertake this.

**Action Item:** Andy (Whitbourne) to arrange for the removal of the tree and the grounding of the stump and to cut out the damaged concrete.

**Item 11 (Previous Item 98) Sailing Rules Night:** Mick (Pilgrim) advised he would organise a "Sailing Rules" night prior to the start of the 2024 – 2025 season.

**Action Item:** Mick (Pilgrim) to organise a "Sailing Rules" night.

**Item 12 (Previous Item 99) Inspection of the Club's Rib by NSW Maritime:** Jim (LeLaen) advised the audit of all the support vessels had been completed. **ITEM CLOSED.**

**Item 14 Drone Grant - Central Coast Council (Community Activities/Programs Grants):** The Commodore had previously advised Council had provided \$3899 in funding for the club to purchase a drone. Jim (LeLaen) has been authorised to source a suitable drone to meet the club's needs.

**Action Item:** Jim (LeLaen) to price a suitable drone for the club.

**Item 15 Lake Macquarie City Council (LMCC) "Women in Sports Festival – March 2024:** The Commodore advised our Ladies Day race, as part of the Lake Macquarie City Council's "Women in Sports Festival", was held on Saturday 2<sup>nd</sup> March. 31 participants had registered for the event on the club's TryBooking system. The race was followed with a function at the clubhouse. While the event was considered a great success unfortunately one of the participants was injured on one of the boat due to some equipment failure. The woman is now seeking compensation from the club and the Commodore has referred this to the club's insurer (QBE) through Tudor Insurance. **ITEM CLOSED.**

**Item 16 Annual Presentation Function:** The Club's annual Presentation function will be held on Saturday 18<sup>th</sup> May 2024 at the Community Hall, Dunvegan St Mannering Park, starting at 5.30pm. Nikki (Parker) has confirmed the booking for the hall with Central Coast Council and has approached the same caterers as last year to confirm their availability and pricing. Billy Goat Catering has confirmed their availability and has offered the same costs as last year's function. "Big Jim" (Jim Lonsdale) has confirmed he will be the MC for the evening and John Roy has confirmed he will handle the sound and electronics for the function. The Meeting again discussed the possibility of making the function a "Themed" night and decided against this proposal.

**Action Item:** The Secretary to open a TryBooking event for the Presentation function and the Commodore to arrange invitations for our official guests.

**Item 17 Adult Learn to Sail Class:** Andy (Whitbourne) advised the adult learn to sail class had commenced, with 5 participants.

**Item 18 PayPal Account:** The Treasurer (Con Tzaidas) advised he had commenced the process to establish a PayPal account for the club, but he needed details on one of the club's debit cards to complete the application. The Commodore stated he would provide Con with details of his MPASC card.

**Action Item:** The Commodore to provide details of his MPASC debit card so Con (Tzaidas) could complete the application for a Pay Pal account for the club.

5. **Reports**

**Treasurer's Report:** The Treasurer tabled a Profit & Loss Report for February.

**Moved:** C. Tzaidas

**Seconded:** M. Pilgrim

**Report Accepted**

**Race Committee Report:** Mick (Pilgrim) advised the Ladies Day Race Regatta was considered very successful, despite the condition on the day. Twelve (12) boats competed, and 31 participants had registered for the event.

**Regatta Committee Report:** NIL Report.

6. **Correspondence In:**

- Nil.

7. **Correspondence Out:**

- Nil.

8. **General Business.**

**Item 19 Sea Scout Group Sailing Day:** Brenton (Curran) proposed the club support the local Sea Scout Group by holding a sailing day (not on a competition day) to allow a number of sea scouts the opportunity to sail on a yacht. The proposal was accepted by the Meeting provided the participants register in the club's TryBooking system and each participant obtains a SailPass for the day from Australian Sailing. Brenton would discuss the proposal with the Sea Scout Group.

**Action Item:** Brenton (Curran) to discuss the proposal with the Mannering Park Sea Scout Group. Bruce (McWhirter) to open an event in TryBooking once a date has been agreed.

**Item 20 Reimbursement of fuel costs for the Canteen Manager (Janet Carr):** Tim (Peter) asked the meeting to consider reimbursing the Canteen Manager (Janet Carr) for her fuel costs in running around on behalf of the club. The Commodore agreed that Janet does a lot of running around at her own expense to ensure the canteen is well stocked for our competition days. The Commodore proposed the club reimburse Janet \$200 to help offset this cost for her. The Meeting agreed with the proposal.

**Action Item:** The Commodore to arrange for Janet to be reimbursed \$200 to cover her fuel costs.

**Item 21 AGM – Sunday 21<sup>st</sup> April:** The Commodore advised the club's Annual General Meeting (AGM) was scheduled for next month on Sunday 21<sup>st</sup> April. The AGM would start at 11am and be followed by a General Meeting of the club. A free BBQ would be provided after the meetings. The normal monthly meeting held on the second Tuesday of the month would not go ahead for the 9<sup>th</sup> April.

## **Long Term Issues.**

**Disposal of the Club's Flying Ants:** The Club's Flying Ants fleet will be sold off.

**Action Item:** Ken (Dalton) and Jim (LeLaen) to manage the sale of the Flying Ants.

**Renewal of Council Lease:** Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month-to-month lease arrangement.

**Renewal of RSA Qualifications for Club Members:** Any club member undertaking the RSA training or renewing their RSA would be reimbursed the cost of the course by the Club.

**Monitoring the Club's Radios during Sailing Days:** For safety reasons club members and Duty personnel will need to be continuously reminded of the importance to monitor the radios during race days. The Commodore had recommended we change the radio call sign for the clubhouse from MP1 to MPASC Clubhouse to remove any confusion to who was being called and this was accepted by the meeting.

**Development (through Australian Sailing):** Australian Sailing (AS) were embarking on a program to engage clubs to improve club development.

**Control of Roadway/Entry Way to Property):** The Commodore advised the club's DA for the second story extension has now been approved by Council and the traffic assessment for the property is covered under the DA approval.

**Rental of the Clubhouse for functions:** The Meeting (12/9/2023) discussed the use of the clubhouse for functions and should all users pay a fee for renting the facility. The Commodore advised the club's current policy was that members could hire the clubhouse at no cost, but non-members had to pay a fee. Over the last few years only the Mannering Park Country Women's Association (CWA) had rented the facility, while their own hall was undergoing repairs, and they paid a nominal fee for using the clubhouse. All other bookings of the clubhouse were made by club members. The meeting decided any decision to establish a fee to members, for hiring the facility, should be made at an AGM by all members.

**Future NSW Youth Regattas:** The Commodore advised he had written to Australian Sailing stating the club would be interested in hosting a future NSW Youth Regatta, but we needed to have a number of key infrastructure projects completed before we would be in a position to host this event.

**Meeting Closed: 7.47 pm.**